



COMMENTS & SUGGESTIONS

If you have a question, a comment, or a complaint regarding something you have observed while on property, please fill out the following request form and return to: Comments & Suggestions Drop-Box at the Guard Gate, by mail (address below, Attn: Jeff VanHusan), or by email to jvanhusan@pmainfo.com. We will investigate and get back with you by phone or e-mail within 2 business days. We might not have an answer or resolution by that time, but we will contact you and tell you what we know at that point and what we will be doing to investigate your request.

All information will remain confidential.

Date: _____

Name: _____ Address: _____
Of Submitter *On Property*

Phone or E-mail: _____
Preferred Method of Contact

Please investigate, review, and report on the following:

For Office Use:

Date Submittal Received: _____ Received By: _____

Forwarded To: _____ Date Forwarded: _____

Date Submitter Contacted: _____ Contacted By: _____

Disposition of Resolution: _____

Further Action: Yes No (Explain on Reverse)

Further Contact: Yes No By What Date: _____

Request Resolved – Signature: _____ Date: _____



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